



Financial Economics and Economic Management (FEEM) Course

**Application Form**

**(**Add new cells in the tables if required and put ( √ ) where appropriate)

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| **PART-1: PERSONAL INFORMATION**  |

1. **Name a. (English)** .........................................................................................................................................

 **b. (বাংলা) ……………………………………………………………………………………………………………..**

1. **ID Number ……………………………………………………………………………………………………………..**
2. **National ID Number…………………………………………………………………………………………………………………….**
3. **Designation: a. (English)** .........................................................................................................................................

 **b. (বাংলা)** ............................................................................................................................

1. **Ministry/ Division/ Office**: .......................................................................................................
2. **Mailing Address:** ------------------------------------------------------------------------------------------
3. **Email:** ------------------------------------------------------------------------
4. **Phone:** Office: ....................................... Residence: .......................................Cell:-------------------
5. **Date of Birth:** -----/-----/---------(dd/mm/yyyy)
6. **Age:** ----Year---------days (as on 1 July,2018)
7. **Sex:** Male Female

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| **PART-2: EDUCATIONAL QUALIFICATIONS** |

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1. **List information about your educational qualifications**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Degree/ Diploma/ Certificate**(Such as Masters) | **Major Subject Studies in Bachelor and Masters Level** (Such as Economics) | **Name of Main Courses Studied**(Such as Macroeconomics) | **Name of the Institution and Year of Passing** | **Class/ Grade/ Division** |
| Masters/ Equivalent (from abroad) |  |  |  |  |
| Masters/ Equivalent (from Bangladesh) |  |  |  |  |
| Bachelor/ Equivalent |  |  |  |  |
| HSC/ Equivalent |  |  |  |  |
| SSC/ Equivalent |  |  |  |  |

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| **PART-3: TRAINING INFORMATION** |

1. **List of Trainings Received in Bangladesh**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Title of the Training** | **Name of the Training Institution** | **Duration of the Course**(months/ weeks/days) | **Grade**(if applicable) |
| 1 |  |  |  |  |
| 2 |  |  |  |  |

1. **List of Trainings Received from Abroad**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Title of the Training** | **Name of the Training Institution & Country** | **Duration of the Course**(months/ weeks/days) | **Grade/ Certificate** |
| **Start date** | **End Date** |  |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |

1. **Whether the applicant is currently nominated as Principal or Alternative candidate for any types of course/ training/ seminar/ workshop (both academic and professional)**

Yes No

1. **If answer is Yes, please provide detail----------------------------------------------------------------------------------------------**

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| **PART-4: SERVICE INFORMATION** |

1. **Date of Joining Bangladesh Civil Service:** -----/-----/---------(dd/mm/yyyy)
2. **Name of BCS Cadre:**
3. **ID Number**: -----------------------(if applicable)
4. **Length of Service:** ------Years---------days (as on 1 january of current calendar year)
5. **Date of Service Confirmation:** -----/-----/---------(dd/mm/yyyy)
6. **Date of Joining Current Office:** -----/-----/---------(dd/mm/yyyy)
7. **Detail about different postings** (since joining the civil service)

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Designation,** **office, location** | **Type of duties** **performed** | **Duration**(-----years----months) |
| 1 |  |  |  |
| 2 |  |  |  |

1. **Whether the applicant participated in any of the previous FEEM course or MAAB courses?**

Yes No

1. **Whether the applicant obtained any Masters / Phd/ Post Doctorate Degree from abroad?**

Yes No

 **if Yes :**

* Degree ----------------------------------------------------
* Name of the University ------------------------------
* Country ----------------------------------------------------
* Year ---------------------------------------------------------

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| **PART-5: SPECIAL SKILL INFORMATION** |

1. **Please indicate below, your interest and availability to:**
	1. Design Specialized Training courses and curriculum in your area of specialization.

🞏 Yes

🞏 Maybe, under certain circumstances

🞏 No

 If Yes or Maybe, please indicate your area of specialization: ……………………………………………………………………………

* 1. Act as Principal or Associate Instructor for delivery of training courses at PFF

🞏 Yes

🞏 Maybe, under certain circumstances

🞏 No

* 1. Carry out research on a PFM-related issue and develop an article for publication in the Public Financial Management Journal

🞏 Yes

🞏 Maybe, under certain circumstances

🞏 No

* 1. Undertake other short-term duties (Training Needs Analysis, Course Evaluation, for example) at PFF

🞏 Yes

🞏 Maybe, under certain circumstances

🞏 No

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| PART-6: DECLARATION |

*I the undersigned hereby confirm that the information provided in sections 1 to 5 is true and complete.*

**Date:** ------------------------------- **Signature and Seal of the Applicant**

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| PART-6: AUTHORIZATION ***(MANDATORY)***(to be provided by the authorized official of the nominating Ministry/ Division) |

*Application of Mr./ Ms.------------------------------------------------------------------------ for FEEM course is hereby forwarded with recommendation for nomination and he/ she will be allowed to attend the course (for 10 weeks) if nominated finally.*

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**Date:** ------------------------------- **Signature and Seal of the Nominating/ Controlling Officer**